

**CITY OF ANTIGO
COMMON COUNCIL
JANUARY 13, 2016**

Common Council of the City of Antigo met in regular session on the above date at 6:03 p.m. in the Council Chambers, City Hall, Mayor Brandt presiding.

Roll Call – Present: Alderpersons Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht.

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Roger Musolff, Building Inspector/Zoning Administrator; Robert Piskula, Street Commissioner; James Pike, Communication and Technology Supervisor; Sarah Repp, Parks, Recreation, and Cemetery Supervisor; and Jon Petroskey, Fire Chief.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Scott Martin, MSA Professional Services; Rhonda Wald; Jon Wald; Race Gunderson; and Mackenzie Lee.

The Pledge of Allegiance was recited followed by a moment of silent meditation.

Aldersperson Bugni moved, Aldersperson T. Bauknecht seconded, to approve the minutes from the December 9, 2015, meeting. Carried.

Citizen Comments

Jon Wald, 818 Thomas Street, addressed Council with concerns on the property assessments of his vacant lots. Mr. Wald distributed copies to the Alderspersons regarding the lots and gave an overview of what happened. He stated Associated Appraisal confirmed they lost the papers he had completed at open book. Mr. Wald stated he is following through with the necessary actions required to dispute this.

Mayor Brandt noted that Mark Desotell, Director of Administrative Services, Kaye Matucheski, Clerk-Treasurer, and he will be meeting with Associated Appraisal on January 18. This is not an issue that Finance, Personnel, and Legislative Committee can handle but it will have to go to Board of Review.

Aldersperson Kassis asked if Mr. Wald will be getting an outside appraisal done, to which Mayor Brandt noted that would be a decision for Mr. Wald.

Ms. Matucheski advised Mr. Wald to wait until after the meeting with Associated Appraisal on Monday and she will contact him with an update.

There were no other individuals wishing to address Council.

Update on Citizen's Referrals from Previous Council Meeting

No previous referrals were reported on.

CONSENT AGENDA

Resolutions

Resolution No. 001-16 re Approving Operator's Licenses

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Rachelle McGhee, Diana L. Koszarek and Shannon Mosher pursuant to payment of fees.

Resolution No. 002-16 re Approval of Bid from Jeffrey and Patrick Marciniak for Lease of City Owned Land in the Industrial Park Beginning April 1, 2016

WHEREAS, bids were requested for a four-year lease of 75.47 acres more or less of agricultural land in the City's Industrial Park, and

WHEREAS, one bid was received and opened on December 9, 2015, in the presence of Alderperson Dan Bauknecht, and

WHEREAS, the bid most advantageous to the City was that received from Jeffrey Marciniak and Patrick Marciniak in the amount of \$96.50 per acre;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, the bid from Jeffrey Marciniak and Patrick Marciniak is hereby accepted for an agricultural land lease in the amount of \$96.50 per acre and City staff is authorized to sign a four year agreement as proposed.

(Committee Approved 6-0)

Resolution No. 003-16 re Approval for Funding Community Sign from 2015 Budget

WHEREAS, the City of Antigo has been working with the Unified School District of Antigo and various service organizations within the City to accomplish various community projects and initiatives, and

WHEREAS, the current athletic signage located on the west side of 5th Avenue is in need of updating, and

WHEREAS, funds remain from the 2015 budget, and

WHEREAS, \$7,500.00 from 2015 would be used to update the athletic signage and additionally recognize service groups within our community on the same sign,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to authorize the City of Antigo staff to create Athletic and Community Signage using \$7,500.00 remaining funds from the 2015 budget.

BE IT FURTHER RESOLVED, the Clerk-Treasurer is authorized to complete the necessary budget transfers for this purchase.

(Committee Approved 6-0)

Resolution No. 004-16 re Approval of Budget Adjustments for 2015

WHEREAS, the City budgets funds based on estimating the services that will be needed throughout the year within each department, and

WHEREAS, adjustments need to be made based on where the services are actually performed within each department, and

WHEREAS, these budget transfer requests are existing funds that are being reallocated and the budget adjustments are to reflect grant dollars and participant program fees received,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached budget transfers and adjustments for 2015.

(Committee Approved 6-0)

(Attachment on file in the Clerk-Treasurer's office)

Resolution No. 005-16 re Approval of Employee Assistance Program (EAP) Rate Increase

WHEREAS, the City of Antigo contracts with Employee Resource Center (ERC) to provide services for the Employee Assistance Program (EAP) and is satisfied with the services that are offered, and,

WHEREAS, the availability of these confidential services to employees promotes positive well-being which has a positive effect on the City, and,

WHEREAS, ERC has notified the City the monthly fee is increasing from \$25.80 per employee to \$28.45, and,

January 13, 2016

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the continuance of the EAP program at \$28.45 per employee with funds to be derived from the Health Insurance Fund.

(Committee Approved 6-0)

Resolution No. 006-16 re Approval of Transportation Alternatives Program (TAP) Grant Application Submission for Fifth Avenue Project (Field Street to Lincoln Street) and Bicycle/Pedestrian Trail Planning and Expansion

WHEREAS, the Wisconsin Department of Transportation (WisDOT) is accepting applications for their 2016-2020 Transportation Alternatives Program (TAP) which has combined the 3 former funding programs known as Safe Routes to Schools, Transportation Enhancements and the Bicycle & Pedestrian Facilities Program; and,

WHEREAS, the TAP grant is an effective funding source for a number of City priorities including the "streetscape" and the bicycle/pedestrian portions of the reconstruction of 5th Ave. from Field to Lincoln Streets, the expansion of our off-road pedestrian/bicycle trails and as a planning tool for a joint City/County trail study; and,

WHEREAS, the grant would provide funding up to an 80% Federal/State share under a reimbursement program and is limited in its ability to approve projects requesting funds of \$1 million or more; and

WHEREAS, the joint City/County trail study can be submitted as a stand-alone project submittal but the 5th Avenue and trail expansion applications must be prioritized by the City prior to submitting for a TAP grant; and

WHEREAS, the project concepts were submitted to both the Public Works and Parks, Recreation & Cemetery Committees then subsequently to the Finance, Personnel & Legislative Committee where the 5th Avenue project was identified as the City's #1 priority for the TAP application; and,

WHEREAS, the TAP applications are due for submittal to WisDOT by January 29, 2016.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Director of Administrative Services to submit prioritized applications to WisDOT for the 2016-2020 Transportation Alternatives Program.

BE IT FURTHER RESOLVED BY THE COMMON COUNCIL, City of Antigo, to authorize the Director of Administrative Services to advance and endorse any additional application materials as necessary leading to the award of the projects.

(FP&L Committee Approved 6-0)

(PCR Commission Approved 6-0, Absent 1)

(PW Committee Approved 4-0, Absent 1)

Resolution No. 007-16 re Approval for FAB Lab Start Up Costs

WHEREAS, the Unified School District of Antigo is actively pursuing grants including one from the Wisconsin Economic Development Corporation for the creation of a Fabrication Lab (Fab Lab) to prepare students for the manufacturing jobs of the future; and,

WHEREAS, Fab Labs incorporate such technologies as 3D printing, computer aided design and potential industrial based equipment such as laser cutting tables/plasma cutters allowing students to put into practice what they have learned in science, technology, engineering, art and mathematics; and,

WHEREAS, Fab Labs have a two-fold benefit giving students the skills to set them apart in the job market and helping to ensure that the local labor force includes the type of skilled workers that they seek as employers; and,

WHEREAS, among the many other benefits of Fab Labs, they also involve catering to students with diverse learning styles, collaborating with schools around the world and providing a public use component for the citizens of the community in which they are found; and,

WHEREAS, the Unified School District of Antigo is committed towards providing a Fab Lab and in doing so are seeking to be the seventh such community in Wisconsin to offer this opportunity to their students, area manufacturers and to the Citizens of Antigo; and

January 13, 2016

WHEREAS, the Unified School District of Antigo is in need of both increased community awareness and for gap funding assistance to provide the initial Fab Lab.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to provide \$15,000 from the Economic Development portion of the Hotel/Motel tax to be utilized by the Unified School District of Antigo dedicated towards bringing a Fab Lab to the community.

(Committee Approved 6-0)

Resolution No. 008-16 re Approval to Purchase Digital in Car Video System for Five Squad Cars Utilizing CIP Funds

WHEREAS, the Police Department currently has an in-squad video monitoring system that is having reliability issues and is getting expensive to continually repair as it is an old system, and,

WHEREAS, these cameras are utilized on a daily basis and requests are received from the court system and attorneys to produce the videos, and,

WHEREAS, new technology allows for ease of use, better voice and video recordings, and simplified downloads of videos and records management, and,

WHEREAS, because of the specialized equipment, three systems that are used by law enforcement in the area were researched with staff recommending the purchase of the Watch Guard Digital Video Monitoring System at a cost of \$33,620, and,

WHEREAS, the Watch Guard system is the same as used by the Langlade County Sheriff's Department and has been reliable, easy to use, and provides excellent technical support and will allow for familiarity with one system for the officers and the court system.

WHEREAS, the funds to be used have been budgeted over several years in the Capital Equipment/Improvement Fund (CIP) under In Squad Videos, Squad Computers, and Squad Cameras which will be combined for the purchase.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the purchase of the in-squad video monitoring system from Watch Guard Digital Video Monitoring System at a cost of \$33,620 utilizing funds within the Law Enforcement CIP.

(Committee Approved 6-0)

Resolution No. 009-16 re Approving Replacement of Lime Feeder at the Water Plant

WHEREAS, Infrastructure Alternatives has recommended the replacement of the 1994 lime feeder system at the water plant with the original budget for this work being established at \$35,000 utilizing plant replacement funds; and,

WHEREAS, the system appears to have reached it's useful service life as evidenced by more frequent failures compounded by a lack of available replacement parts resulting in costly custom remanufacturing of components; and,

WHEREAS, Infrastructure Alternatives is required to efficiently operate the water treatment plant according to their operation agreement with the City of Antigo and have subsequently recommended that the upgrade occur either during a winter plant by-pass that at times occurs due to winter freeze-up periods or during the annual spring maintenance shut-down period; and,

WHEREAS, Infrastructure Alternatives has supplied the City with a letter advising of the reasons and conditions to request that the project advance under the City's Exception to Bidding Requirement Item #3 (Used or Special Purpose) from the Purchasing Policy last revised on 3/9/2011; and,

WHEREAS, Infrastructure Alternatives has recommended that a quote totaling \$36,200 including utilizing Sable Mechanical, Energenecs and the existing Infrastructure staff be approved to complete the project.

January 13, 2016

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to waive the bidding requirement under Item #3 (Used or Special Purpose) of the City Purchasing Policy and to approve the lime feeder project as managed by Infrastructure Alternatives in the amount of \$36,200;

BE IT FURTHER RESOLVED, BY The COMMON COUNCIL, City of Antigo to fund an additional \$1,200 from the plant replacement funds in addition to the originally budgeted amount of \$35,000 bringing the total available funding for the lime feeder replacement project to \$36,200.

(Committee Approved 4-0, Absent 1)

Communications

Reports from the department managers and agencies (placed on file).

Aldersperson Darling moved, Aldersperson Bugni seconded, to approve the Consent Agenda.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

NEW BUSINESS

Resolutions

Resolution No. 010-16 re Approval to Allow the Park, Cemetery and Recreation Commission the Authority to Award the Most Advantageous Bid for the City of Antigo for the Peaceful Valley Pavilion at the February Park, Cemetery and Recreation Commission Meeting

WHEREAS, the City of Antigo has received a donation, a grant, and has budgeted funds to complete a pavilion at Peaceful Valley Park, and,

WHEREAS, bids for the pavilion are currently being accepted with a due date in February after the Council meeting, and,

WHEREAS, in order to begin construction at the earliest possible time when weather allows, the Parks, Cemetery, and Recreation Commission is requesting the authority to award the bid most advantageous to the City at a Commission meeting in February after the bids are due, and,

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that authority is hereby granted to the Park, Cemetery and Recreation Commission the ability to award the Peaceful Valley Pavilion project to the most advantageous bid for the City of Antigo.

(Committee Approved 7-0)

Aldersperson Kassis moved, Aldersperson Darling seconded, to approve Resolution No. 010-16.

Aldersperson Bugni expressed concern with the Commission being granted authority to approve and strongly feels that Council needs to approve.

Sarah Repp, Parks, Recreation, and Cemetery Supervisor noted that this is being asked so the project can be started in a timely fashion.

Aldersperson Balcerzak noted he does not have a concern with it.

Mayor Brandt noted that he agrees with Aldersperson Bugni and does not feel waiting until March will cause significant problems.

Aldersperson Balcerzak noted the idea of the commission was to give them the money and the commission be allowed to make decisions.

Upon inquiry by Aldersperson Feller Gottard, Ms. Repp noted it is a \$500,000 project.

January 13, 2016

Ayes were: Darling, Kassis, Balcerzak, and D. Bauknecht. Noes were: Kapusta, T. Bauknecht, Feller Gottard, Dunn, and Bugni. Motion lost.

Resolution No. 011-16 re Approval to Combine Wards for the 2016 Spring Primary Election held February 16, 2016

WHEREAS, the reporting units for election purposes in the City of Antigo have been established as Ward 1 (Aldermanic District 1), Ward 2 (Aldermanic District 2), Ward 3 (Aldermanic District 3), Ward 4 (Aldermanic District 4), Ward 5 (Aldermanic District 5), Ward 6 (Aldermanic District 6), Ward 7 (Aldermanic District 7), Ward 8 (Aldermanic District 8), and Ward 9 (Aldermanic District 9), and

WHEREAS, if there is a need for a Spring Primary Election on February 16, 2016, there will most likely only be one office on the ballot and a low voter turnout is expected, and,

WHEREAS, Wisconsin Statue 5.15(6)(b) allows municipalities with a population of less than 35,000 to combine wards for voting purposes 30 days before each spring primary, and

WHEREAS, there will be a cost savings to the City of Antigo by combining wards for the February 16, 2016, Spring Primary Election;

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to hereby approve combining Ward 1 (Aldermanic District 1), Ward 2 (Aldermanic District 2), Ward 3 (Aldermanic District 3), Ward 4 (Aldermanic District 4), Ward 5 (Aldermanic District 5), Ward 6 (Aldermanic District 6), Ward 7 (Aldermanic District 7), Ward 8 (Aldermanic District 8), and Ward 9 (Aldermanic District 9) into one reporting unit for election reporting purposes for the Spring Primary Election on February 16, 2016, if an election is held,

BE IT FURTHER RESOLVED, this is for reporting purposes for the Spring Primary Election only and after this election, the reporting units will revert to individual reporting units.

Aldersperson Darling moved, Aldersperson Bugni seconded, to approve Resolution No. 011-16. Carried.

Resolution No. 012-16 re Approving Request to Allow Park, Recreation and Cemetery Supervisor Permission to Waive Annual Recurring Facility Waiver Requests

WHEREAS, the City of Antigo Park, Recreation and Cemetery Supervisor has requested authorization to approve waiving annual shelter reservations requests for recurring community events using the following criteria:

- The event has occurred in the past with similar usage requests as in prior years.
- The event is open to the public and community at no charge and offers either an education experience for attendees or a remembrance or memorialization for those within our community.
- The picnic or event recognizes volunteers that have participated in a community service project.
- The organization or group is not creating a profit from the event. If funds are raised during the event they are invested back into our community and used for various community projects, events, programs or local organizations.

WHEREAS, the following would be approved for 2016 shelter reservation fees by the City of Antigo Park, Recreation and Cemetery Supervisor:

1. Rural Fire Control (Peaceful Valley Festival Grounds)
2. Antigo Baseball (Little League Concession)
3. Stand for Children Day (typically held in Peaceful Valley)
4. Music in the Park (City Park West Shelter)
5. Play and Learn Time (City Park West)
6. Healthy Ways Coalition Spring Walk (Typically request Hudson Street Shelter)
7. Kids Fishing Day (City Park East)
8. Clifford Hausmann Memorial Vietnam Vet Cookout (Hudson Street Shelter)
9. Antigo Rotary Club – Kids from Wisconsin Picnic (Typically request City Park East)
10. Kiwanis Club Picnic (City Park East)
11. Missing Not Forgotten (Hudson Street Shelter)
12. Antigo Tator Trot (City Park West and East)
13. Antigo Elks Lodge #662 (City Park East)

January 13, 2016

14. American Legion Post #3 (Peaceful Valley Park and facilities)
15. Antigo First Great Duck Derby (Peaceful Valley Park and facilities)
16. Badgerland Classic Car Show (Peaceful Valley)
17. Volunteer Appreciation by Antigo First (City Park)
18. Boys & Girls Club of Langlade County – Cops vs Shops (Lake Park Concession & Ball Field)
19. Antigo Optimist After Fair Picnic (Shelter location varies on availability)
20. Out of Darkness (Suicide Prevention Awareness Walk) (Lake Park)
21. CROP Walk To End Hunger (Lake Park)
22. UW Extension Antigo Field Research Day (Shelter location varies on availability)

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to authorize the Park, Recreation and Cemetery Supervisor to waive the fees for the above shelter/facility requests.

(Committee Approved 7-0)

Aldersperson T. Bauknecht moved, Aldersperson D. Bauknecht seconded, to approve Resolution No. 012-16.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

MISCELLANEOUS BUSINESS

Payment of Bills

Aldersperson Darling moved, Aldersperson Bugni seconded, that Direct Deposits for December 4, December 18, and December 31, 2015, payrolls, City First Merit Bank Accounts Payable Check Nos. 61812-62148, both inclusive, Self-Funding Health Insurance Check Nos. 1871-1873, both inclusive, and Block Grant Revolving Loan Fund Check Nos. 3455-3461, both inclusive, be allowed as approved by the Mayor; and the Clerk-Treasurer be directed to pay the same.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

Committee Referrals

There were no committee referrals.

Aldersperson Balcerzak noted concerns with power to act being taken away from Parks, Cemeteries, and Recreation Commission.

Adjournment

Aldersperson Bugni moved, Aldersperson Darling seconded, to adjourn at 6:17 p.m. Carried.

Approved:

Mayor

Attest:

Clerk-Treasurer