

**CITY OF ANTIGO
COMMON COUNCIL
MARCH 9, 2016**

Common Council of the City of Antigo met in regular session on the above date at 6:00 p.m. in the Council Chambers, City Hall, Mayor Brandt presiding.

Roll Call – Present: Alderpersons Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak and D. Bauknecht.

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Eric Roller, Police Chief/Public Safety Director; Robert Piskula, Street Commissioner; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; and Sarah Repp, Parks, Recreation, and Cemetery Supervisor.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal; Bill Obenauf and Tommy Horswill, Infrastructure Alternatives; Brian Misfeldt and Patrick McKenna, School District; and David Dziamarski, Korey Stern, Jon Marshalla, Jeff Bean, and Randy Lewis, Trimac.

The Pledge of Allegiance was recited followed by a moment of silent meditation.

Mayor Brandt noted after the Council meeting there will be a presentation by members from the school district regarding the referendum which everyone is invited to stay for if they wish to.

Aldersperson Darling moved, Aldersperson T. Bauknecht seconded, to approve the minutes from the February 10, 2016, meeting. Carried.

Public Hearing

Pursuant to notice, a public hearing was held to discuss amending Ordinance No. 1095B, the Municipal Code of the City of Antigo, so as to Classify the following described property as R-4, General Residence District instead of B-3, General Commercial District “Assessor’s Plat of SW ¼ Sec 32 T31N R11E Lot 32-21 and Pt Lot 32-22 Being Lot 1 CSM V9 P150 Parcel No. 201-2987.014 (915 S Superior St)”

There being no individuals wishing to address this matter and after complying with statutory procedures Aldersperson Bugni moved, Aldersperson Kassis seconded, to close the public hearing at 6:04 p.m. Carried.

Public Hearing

Pursuant to notice, a public hearing was held regarding the preliminary resolution authorizing sidewalk assessments and the report of the Civil Technologist pertaining to reconstruction of City Sidewalks at which time all interested parties were given the opportunity to address Council.

There being no individuals wishing to address this matter and after complying with statutory procedures Aldersperson Darling moved, Aldersperson Bugni seconded, to close the public hearing at 6:05 p.m. Carried.

Public Hearing

Pursuant to notice, a public hearing was held regarding the preliminary resolution authorizing driveway approach assessments and the report of the Civil Technologist pertaining to driveway approaches during the new sidewalk construction at which time all interested parties were given the opportunity to address Council.

There being no individuals wishing to address this matter and after complying with statutory procedures Aldersperson Kassis moved, Aldersperson Darling seconded, to close the public hearing at 6:06 p.m. Carried.

Citizen Comments

There were no individuals wishing to address Council.

Update on Citizen's Referrals from Previous Council Meeting

No previous referrals were reported on.

CONSENT AGENDA

Resolutions

Resolution No. 021-16 re Approving Operator's Licenses

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Carolyn S. Vance, Julie Ceron and Riley Rowe pursuant to payment of fees.

Resolution No. 022-16 re Approving Waiver of Bidding Requirements Under the Special Purpose Clause for the Repair and Replacement of the Wastewater Treatment Plant's Wet-Well Access Stairwell

WHEREAS, the staircase in the wet well of the wastewater plant has started to fall apart to the point of being a safety issue due to the conditions and the environment in the wet well area; and,

WHEREAS; ice blasting removes all microorganisms and oils as well which can contribute to paint failure if they are not removed. Collectively, these characteristics of ice blasting provide the cleanest possible surface for applying a coating. Coatings can be applied immediately after the surface is ice blasted because it is completely clean and dry; and

WHEREAS, it is important to get the area back in service as soon as possible as the wet well is used for sampling, grease removal, and fine screen cleaning daily; and

WHEREAS, the only other entry point is a ladder and safety harness setup from the four foot hatch in the middle of the room; and

WHEREAS, the City of Antigo created a purchasing policy providing guidelines for bidding with one of the exceptions being that bidding requirements can be waived for special purchase items, and,

WHEREAS, the Public Works Committee has approved waiving the bidding requirements as they feel the ice blasting qualifies as a special purchase item, and,

WHEREAS, the Public Works Committee recommends Precision Iceblasting Corporation for ice blasting services.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to waive the bidding requirement for ice blasting services from Precision Iceblasting Corporation for the wet well area of the wastewater treatment plant.

(Committee Approved 4-0, Absent 1)

Resolution No. 023-16 re Approval of Request to Waive Noise Ordinance for Relay for Life Event

WHEREAS, the City of Antigo received a request from the American Cancer Society-Relay for Life of Langlade County representative for an exemption to the noise ordinance for the Relay for Life event being held August 19, 2016, and

WHEREAS, this event is free to the public and is hosted by a non-profit organization, and

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize waiving the noise ordinance for the Relay for Life of Langlade County event being held by American Cancer Society on August 19, 2016.

(Committee Approved 5-0, Absent 1)

Resolution No. 024-16 re Approval to Waive Event Permit Fees for the Farmer's Market at Peaceful Valley Pavilion

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WHEREAS, the Parks, Recreation, & Cemetery Supervisor received a request to waive the special event permit fees for the Farmer's Market at Peaceful Valley from the first Saturday in June until the first Saturday in October, 2016.

WHEREAS, this event brings people to the community on a weekly basis all summer for locally grown produce and related food items, cooking and craft demonstrations;

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize waiving the special event fees for the Farmer's Market at Peaceful Valley from the first Saturday in June until the first Saturday in October, 2016.

(Committee Approved 5-0, Absent 1)

Resolution No. 025-16 re Approval of 2016 Water and Wastewater Operation and Maintenance Budget Including Attachment "D"

WHEREAS, the City of Antigo has a continuous agreement with Infrastructure Alternatives, contractual managers for the water and wastewater treatment facilities, and

WHEREAS, the water and wastewater budgets are reviewed annually in March and the contract amended accordingly, and

WHEREAS, Infrastructure Alternatives has submitted the 2016 budget and has requested the new figures be implemented as Attachment D in the contract,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, the proposed 2016 water and wastewater budgets are hereby approved at an annual cost of \$533,686 for water and \$630,234 for wastewater and implemented into the agreement with Infrastructure Alternatives as Attachment D with funding to be derived from the Water and Wastewater Operating Budgets.

(Committee Approved 5-0, Absent 1)

Resolution No. 026-16 re Approval of Postage Meter Rental Agreement with Neopost

WHEREAS, the City currently leases a postage meter from Pitney Bowes which is expiring in March, 2016, and,

WHEREAS, the Clerk-Treasurer researched the renewal options with Pitney Bowes and with Office Enterprises for a Neopost meter, and,

WHEREAS, the Committee has recommended entering into a five year meter rental agreement with Office Enterprises for the Neopost meter as being the most advantageous to the City, and,

WHEREAS, the rental cost is \$10,612.20 for a five-year period.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the rental of a Neopost meter from Office Enterprises at a cost of \$10,612.20 for a five year period with quarterly payments.

BE IT FURTHER RESOLVED, the funds will be derived from the General Postage Account with actual postage usage being charged back to each department.

(Committee Approved 5-0, Absent 1)

Resolution No. 027-16 re Approval of Purchase of Government Meeting Management Software

WHEREAS, the meeting agenda and packet process can be a time consuming process as it is currently done manually, and,

WHEREAS, by automating the process, department managers will be able to add their own agenda items in to the packet instead of printing it and having someone scan it in to be distributed, and,

WHEREAS, the software will be able to take care of some of the manual preparation steps automatically and a meeting outline will be drafted, and,

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WHEREAS, Alderpersons will have better access to electronic agendas allowing them to follow the meeting items easier and to make notes where needed, and,

WHEREAS, staff researched two different vendors, Accela and iCompass, for the software and determined the Accela software will best meet the needs of the City.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the purchase the Accela agenda management software at a cost of \$480 per month with funds to be derived from the Council Contractual Services account.

(Committee Approved 5-0, Absent 1)

Resolution No. 028-16 re Approval to Write Off Block Grant Loan for 421 Deeglise Street

WHEREAS, the City has a Block Grant mortgage for the property at 421 Deeglise Street in the amount of \$13,713, and,

WHEREAS, the property was foreclosed on by the first mortgagee and sold at a Sheriff's Sale so this amount will need to be written off to reflect the inability of the City to collect this loan,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the Clerk-Treasurer to write off the Block Grant loan for 421 Deeglise Street in the amount of \$13,713.

(Committee Approved 5-0, Absent 1)

Resolution No. 029-16 re Approval to Grant the Department of Natural Resources Permission to Work Along Spring Brook to Increase the Native Brook Trout Habitat Quality and Provide Improved Fishing Access on the City of Antigo's Property

WHEREAS, the Wisconsin Department of Natural Resources would like permission to complete a project in and along the banks of Spring Brook.

WHEREAS, the project goal is to increase the native brook trout habitat quality in Spring Brook and provide improved fishing access on the City of Antigo's property,

WHEREAS, the plan will remove a low water crossing, restore the stream to the natural slope, remove tag alder brush and install brush bundles, place rock/boulders and course woody debris.

WHEREAS, the Park, Cemetery & Recreation Commission approved the plan concept.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, that the Wisconsin Department of Natural Resources be allowed to proceed with the proposed project to increase the native brook trout habitat quality in Spring Brook and provide improved fishing access on the City of Antigo's property.

(Committee Approved 4-0, Absent 3)

Resolution No. 030-16 re Approving Off-Setting Revenues for New Recreation Program

WHEREAS, the Parks Department has implemented a new 3 and 4 year old youth recreation program titled Young Explorers, and,

WHEREAS, the expenditures for this program have not been budgeted but it is expected that the program will generate revenues that will offset the program expenditures, and,

WHEREAS, a budget adjustment is needed to reflect the increase in revenue and increase in expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve a budget adjustment to the recreation program revenues and expenditures to reflect the new 3 & 4 year old youth recreation program titled Young Explorers.

(Committee Approved 4-0, Absent 3)

Communications

Reports from the department managers and agencies (placed on file).

Aldersperson Feller Gottard requested Resolution No. 024-16 be pulled from the Consent Agenda for further discussion.

Aldersperson Kassis moved, Aldersperson Bugni seconded, to approve the Consent Agenda as amended.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

Resolution No. 024-16 re Approval to Waive Event Permit Fees for the Farmer's Market at Peaceful Valley Pavilion

Aldersperson Feller Gottard inquired when this will be happening and noted concerns with parking and when the pavilion will be ready. To which, Mayor Brandt noted the Farmer's Market requested this change in location.

Aldersperson Kassis commented the Farmer's Market will not be changing locations until the pavilion is completed and that vendors and shoppers change all the time.

Aldersperson Feller Gottard noted concerns with losing vendors and to traffic issues in the pavilion area for this. To which both Mayor Brandt and Aldersperson Kassis reiterated the Farmer's Market requested this change and they do not have these concerns.

Sarah Repp, Parks, Recreation, and Cemetery Supervisor, stressed they are not planning to move locations until the pavilion is completed and that they are looking at doing signage by the highway when they do move.

Aldersperson Kassis moved, Aldersperson T. Bauknecht seconded, to approve Resolution No. 024-16.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

NEW BUSINESS

Resolutions

Resolution No. 031-16 re Approving the Bid from Tradewell Construction as the Most Advantageous Bid for the City of Antigo for the Peaceful Valley Pavilion

WHEREAS, the City received a donation and grant to assist in the construction of a pavilion for the Peaceful Valley area, and,

WHEREAS, a request for bids to construct the pavilion was published, and,

WHEREAS, three bids were received and after review, Tradewell Construction had the lowest base bid in the amount of \$614,000, and is the most advantageous to the City, and,

WHEREAS, the bid request included optional items that could be deducted depending on the amount of the base bid and because the bid was within budget, nothing will need to be deducted.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to accept the bid from Tradewell Construction for \$614,000.00 for the Peaceful Valley pavilion with the funding to be derived from the Heinzen donation, Remington Foundation donation, Stewardship grant, Capital Equipment/Improvement (CIP) funds, and timber sale funds.

(Committee Approved 4-0, Absent 3)

Aldersperson Kassis moved, Aldersperson Kapusta seconded, to approve Resolution No. 031-16.

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Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

Resolution No. 032-16 re Declaring Intent to Exercise Police Powers in Accordance with State Statutes for Reconstruction of City Sidewalks

WHEREAS, the Common Council held a public hearing in the Council Chambers, City Hall, on March 9, 2016, 6:00 p.m. for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Engineering Department on the proposed improvements and installation of sidewalk at:

300 Lincoln Street, 828 Seventh Avenue, 400 Clermont Street, 412 Clermont Street, 420 Clermont Street, 801 Sixth Avenue, 502 Virginia Street, 514 Virginia Street, 522 Virginia Street, 305 Fifth Avenue, 405 Clermont Street, 404 Superior Street, 345 Clermont Street, 719-725 Seventh Avenue, 717 Seventh Avenue, 709 Seventh Avenue, 701 Seventh Avenue, 236 Sixth Avenue, 511 Virginia Street, 515 Virginia Street, 517 Virginia Street, 525 Virginia Street, 231 Fifth Avenue, 101 Sixth Avenue, 215 Tenth Avenue, 209 Tenth Avenue, 720 Fourth Avenue, 707 Clermont Street, 719 Clermont Street, 729 Clermont Street, 730 Clermont Street, 724 Clermont Street, 716 Clermont Street, 708 Clermont Street, 1120 Superior Street, 717 Badger Avenue, 725 Badger Avenue, 1212 Clermont Street, 815 Martin Avenue, 133 Aurora Street, 924 Fifth Avenue, and Various City Owned Right-of-Ways

NOW, THEREFORE, BE IT RESOLVED, By the Common Council, City of Antigo, as follows:

1. That the report of the Engineering Department pertaining to the construction of the above described public improvements, including plans and specifications thereof, is adopted and approved.
2. That the Council shall cause improvements to be made by city employees or it may advertise and let any part or all of the same out on bids in accordance with the report of the Survey Technician.
3. That payment for the improvements be made by assessing the cost to the property benefited as indicated in the report, such assessments being an exercise of police power.
4. That assessments shown on the report, representing an exercise of police power, have been determined on a reasonable basis and are hereby confirmed.
5. That the assessments may be paid in cash or in five annual installments to the City Clerk-Treasurer, deferred payments to bear interest at the rate of 4.0% per annum of the unpaid balance.
6. That the City Clerk-Treasurer shall publish this resolution as a Class 1 notice in the Antigo Daily Journal, the official newspaper of the City of Antigo, and mail a copy of the resolution to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Aldersperson Darling moved, Aldersperson Bugni seconded, to approve Resolution No. 032-16.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

Resolution No. 033-16 re Declaring Intent to Exercise Police Powers in Accordance with State Statutes for Driveway Approaches during the New Sidewalk Construction

WHEREAS, the Common Council held a public hearing in the Council Chambers, City Hall, on March 9, 2016, 6:00 p.m. for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Civil Technologist on the proposed installation of driveway approaches at:

709 Seventh Avenue, 701 Seventh Avenue, 515 Virginia Street, 517 Virginia Street, 231 Fifth Avenue, and City Owned Alley.

NOW, THEREFORE, BE IT RESOLVED, By the Common Council, City of Antigo, as follows:

1. That the report of the Civil Technologist pertaining to the construction of the above described public improvements, including plans and specifications thereof, is adopted and approved.

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2. That the Council shall cause improvements to be made by city employees or it may advertise and let any part or all of the same out on bids in accordance with the report of the Survey Technician.
3. That payment for the improvements be made by assessing the cost to the property benefited as indicated in the report, such assessments being an exercise of police power.
4. That assessments shown on the report, representing an exercise of police power, have been determined on a reasonable basis and are hereby confirmed.
5. That the assessments may be paid in cash or in five annual installments to the City Clerk-Treasurer, deferred payments to bear interest at the rate of 4.0% per annum of the unpaid balance.
6. That the City Clerk-Treasurer shall publish this resolution as a Class 1 notice in the Antigo Daily Journal, the official newspaper of the City of Antigo, and mail a copy of the resolution to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Aldersperson Kapusta moved, Aldersperson Bugni seconded, to approve Resolution No. 033-16.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

Ordinances

Ordinance No. 1276B Amending Ordinance No. 1095B, the Municipal Code of the City of Antigo, so as to Classify the Property at 915 S. Superior Street as R-4, General Residence District Instead of B-3, General Commercial District

Aldersperson Balcerzak moved, Aldersperson Darling seconded, to approve Ordinance No. 1276B.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

MISCELLANEOUS BUSINESS

Payment of Bills

Aldersperson Bugni moved, Aldersperson T. Bauknecht seconded, that Direct Deposits for February 12 and 26, 2016, payrolls, City First Merit Bank Accounts Payable Check Nos. 62370-62554, both inclusive, Self-Funding Health Insurance Check Nos. 1876-1879, both inclusive, and Block Grant Revolving Loan Fund Check Nos. 3462-3465, both inclusive, be allowed as approved by the Mayor; and the Clerk-Treasurer be directed to pay the same.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Dunn, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

Committee Referrals

There were no committee referrals.

Adjournment

Aldersperson Bugni moved, Aldersperson Kassis seconded, to adjourn at 6:13 p.m. Carried.

Approved:

Mayor

Attest:

Deputy Clerk-Treasurer