

**CITY OF ANTIGO
PARKS, CEMETERY, AND RECREATION COMMISSION
MINUTES OF MEETING HELD
JUNE 6, 2016**

Members Present: Alderperson Bugni, Zach Brown, Sam Hardin and Denise Wendt
Members Absent: Alderpersons Kassis and D. Bauknecht and Heather McCann
Others Present: Sarah Repp, Park, Recreation and Cemetery Supervisor; Mark Desotell, Director of Administrative Services; and Jaime Horswill, Utility/Clerical Assistant.

This meeting of the Parks, Cemetery, and Recreation Commission was called to order by Alderperson Bugni, on the above date at 5:34 pm in the Multi-Purpose Room, City Hall. Jaime Horswill, Utility/Clerical Assistant recorded the minutes thereof.

1. Minutes from the May 9, 2016 Meeting

Wendt moved, Hardin seconded, to approve the minutes from the May 9, 2016 meeting as previously distributed. Carried 4-0, Absent 3.

APPROVED

2. Application for Natural Lawn Permit

The Wisconsin Department of Natural Resources provided an Application for Natural Lawn Permit for 223 E. Steinfest Road, Antigo. They list Menards, Brickners and Pebble Ridge Apartments are property owners within 300 feet of their property line. The application noted the species of grass and wild flowers are native to North America and designed and purposely cultivated to exceed eight inches in height from the ground and does not contain litter, debris or harbor undesirable wildlife.

The application further noted that the grasses, flowers, etc. are already planted and contain big blue stem/little blue stem grasses, rattlesnake master, yellow cone flower, compass plant, birgamont, and black eyed susan. They mow the trail annually and burn every three years.

There is a non-refundable \$50 fee which they are requesting to offset with in-kind services. These services include the Wildland Fire staff providing equipment and supplies to the City of Antigo Fire Department as well as providing services and dozer work near the water well plant off Highway Y, including assisting with clean-up of a Red Pine stand after blow down.

Upon inquiry by Denise Wendt, Ms. Repp explained that within the City limits, there is an ordinance pertaining to cutting of lawns. This would be an exception to this ordinance.

Ms. Repp advised that this is more of a prairie area not that they do not want to mow the area.

Hardin moved, Brown seconded, to approve the Department of Natural Resource's Application for Natural Lawn Permit as well as waiver of the \$50 filing fee to be off-set by in-kind services. Carried 4-0, Absent 3.

RESOLUTION TO COUNCIL

3. Waiver Request to Waive Shelter Reservation Fee at Peaceful Valley for Antigo First Event on August 20, 2016

Antigo First provided a Waiver Request Application Form requesting waiver of the shelter fee for their party in the park to be held on August 20, 2016 at Peaceful Valley. This event will provide a live band with free admission prior to the Badgerland Car Show.

The group is inviting the public to come and enjoy the downtown and fill a space between Relay for Life and the car show.

Upon inquiry by Ms. Wendt, Mr. Desotell indicated that the group hoped to have an event last year for volunteer appreciation. This year they are working with Music in the Park and taking proceeds from their fundraisers to hire a band for the public and Badgerland Classic participants and giving back.

Wendt moved, Brown seconded, to waive the shelter reservation fee at Peaceful Valley for Antigo First Event on August 20, 2016 as presented. Carried 4-0, Absent 3.

APPROVED

4. Any Other Matters Authorized by Law to be Discussed

Upon inquiry by Alderperson Bugni, Ms. Repp indicated that the pavilion looks like a stand-still to everyone in the public right now. However, Tradewell got a jump on the site preparation while they were waiting for all the paperwork to get approval from the State and for the engineers to finalize everything.

The site is prepped and this week you should be able to see the foundation work and boring will be done for the electric on the north side of Sixth Avenue.

In addition, she has been working with Joel and Vicky Eldridge on the signage utilizing urban wood. Ms. Eldridge reached out to instructors at the high school and the art and metal works instructors recently finished the letters. This is all material and local industry working on the signage.

Upon inquiry by Alderperson Bugni, Ms. Repp indicated that there currently is signage on Sixth Avenue in the triangle in front of Sterns. She is working with Roger Musolff, Building Inspector/Zoning Administrator, regarding signage for the Farmer's Market once they transition.

Upon inquiry by Alderperson Bugni, Ms. Repp indicated that she is estimating completion of the pavilion by fall. If it happens sooner, it would be wonderful.

Ms. Repp advised that the Farmer's Market did send e-mailing out regarding their plan to transition to the pavilion once it is complete.

Upon inquiry by Ms. Wendt, Ms. Repp noted that typically the Farmer's Market is done and cleaned up by 1:00 and typically reservations are not until the afternoon. Reservations parties will be told that area is not available until after that.

Upon inquiry by Alderperson Bugni, Ms. Repp indicated that parking of vehicles is part of the design.

INFORMATION ONLY

5. Adjournment

Wendt moved, Hardin seconded, to adjourn the meeting at 5:44 p.m. Carried 4-0, Absent 3.

Glenn Bugni, Chairperson

Date